

Name of Institution/Organization/Department

(Date)

**Subject** Permission asking for plant visit program at Toyota Ban Pho plant,  
Chachoengsao

**To** Mr. Sirivit Preechasut General Manager of Corporate Planning

Name of **Institution/Organization/Department** with **number of visitors**  
purpose to visit the assembly shop at Toyota Ban Pho plant, Chachoengsao.

For objectives of plant visit program at Toyota Ban Pho plant, Chachoengsao.

Please take my requests into your consideration.

Best regards

(Signature)

Name of the Director of

Institution/Organization/Department

Position of the Director of Institution/Organization/Department

Coordinator : Name of coordinator

Telephone : Office number and mobile phone number

E-mail : E-mail of coordinator